

# **NEW CUSTOMER PAPERWORK & CHECKLIST**

Thank you for choosing Superior Aviation Gateway for your pilot training! Please complete the enclosed documents and bring the following applicable items with you for your first lesson.

The three documents attached are:

- PERSONAL INFORMATION SHEET
- RENTAL AGREEMENT
- LIABILITY WAIVER

Please bring the following documents for our files (if you have obtained them)

- PILOT CERTIFICATE
- MEDICAL CERTIFICATE
- FLIGHT REVIEW
- RENTERS INSURANCE (For Solo Only) Expires: \_\_\_\_\_
- ENDORSEMENTS FOR COMPLEX/HIGH PERFORMANCE (if you wish to rent those airplanes)

TSA requires Positive Identification and Proof of Citizenship. Please bring the following:

- GOVERNMENT ISSUED PHOTO ID
- PROOF OF CITIZENSHIP
  - BIRTH CERTIFICATE/NATURALIZATION
  - OR
  - PASSPORT (unexpired)



# Student Record Folder

## Personal Information

Full Name: \_\_\_\_\_  
*Last* *First* *M.I.*

Address: \_\_\_\_\_  
*Street Address* *Apartment/Unit #*

\_\_\_\_\_ *City* *State* *ZIP Code*

Phone: ( ) \_\_\_\_\_ Emergency Contact: ( ) \_\_\_\_\_  
*Number* *Name*

E-mail Address: \_\_\_\_\_

Proof of Citizenship (Attach Copy) \_\_\_\_\_  
*Type* *Number*

## Training Information

Start Date: \_\_\_\_\_ Course: \_\_\_\_\_

Pilot Certificate Number: \_\_\_\_\_

Medical Certificate: \_\_\_\_\_ FAA Written Test: \_\_\_\_\_  
*Issue Date* *Class* *Date* *Results*

Remarks: \_\_\_\_\_

## General Information

### REQUIRED INFORMATION

You hereby acknowledge and agree to the following policies:

1. If you cancel your flight within 4 hours, YOU WILL BE CHARGED 50% SCHEDULED AIRCRAFT & INSTRUCTOR TIME.
2. While you are operating the aircraft as Pilot In Command, without an Superior Instructor onboard, any damage deemed due to negligence of the Pilot in command and all unpaid balances for the repairs will be the responsibility of the Pilot in Command.
3. If you're requesting an account, the credit card below will be charged at the end of every day for the daily total owed to Superior.

INITIAL HERE ACKNOWLEDGING THE ABOVE 3 STATEMENTS \_\_\_\_\_

Type: \_\_\_\_\_ Number: \_\_\_\_\_ Exp: \_\_\_\_ / \_\_\_\_

Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
*Street Address* *Apartment/Unit #*

\_\_\_\_\_ *City* *State* *ZIP Code*

Flying aircraft is dangerous and could result in **SERIOUS INJURY or DEATH**. You must agree to **HOLD HARMLESS** Superior Aviation Gateway LLC, its subsidiariys, its employees and instructors in the event of injury or death resulting from the use of our aircraft. INITIAL HERE \_\_\_\_\_

I have read, understand, and agree to the above statements.

\_\_\_\_\_  
Pilots Printed Name

\_\_\_\_\_  
Pilots Signature

\_\_\_\_\_  
Date

Superior Aviation Gateway, LLC Representative

\_\_\_\_\_  
Representative's Printed Name

\_\_\_\_\_  
Superior Aviation Gateway Rep. Signature

\_\_\_\_\_  
Date

# AIRCRAFT RENTAL AGREEMENT

This AIRCRAFT RENTAL AGREEMENT ("Agreement") is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between Superior Aviation Gateway, LLC ("Superior") whose address is 6530 Tampa Executive Airport Rd., Suite 133, Tampa, FL 33610 and ("Pilot") \_\_\_\_\_ whose address is: \_\_\_\_\_.

This Agreement provides information to all pilots renting aircraft from Superior and governs the rental of aircraft and provision of other services by Superior to Pilot. In consideration of the mutual covenants contained herein and other valuable consideration, the parties hereto agree as follows:

**1. Payment.** Payment is due when services are rendered. Superior accepts cash, check, Visa, MasterCard, Discover, and American Express as payment for services rendered. All checks returned for "Insufficient Funds" will incur a service charge in the amount of \$35.00 per check in addition to the cost of services rendered.

**a) Unpaid Rental/No Show Fees/Other Balances.** The Pilot authorizes Superior to charge unpaid rental, no show fees, and other balances to the credit card listed in this agreement on all outstanding balances more than 7 days in arrears.

**b) Block Rates.** Block rates are available at a 3% discount when paid in 10 hour increments by cash or check.

**2. Insurance.** Current information regarding our insurance may be obtained through contacting our main office at 813-622-8359, by mail to the above address, or by request to any Superior Team member.

**a) Aircraft.** In order to meet our insurance obligations, aircraft will require an operational check flight. Check flights must be conducted by approved Superior Instructor.

**b) Damage.** The Pilot agrees to pay for any damage to the aircraft as a result of Pilot's use of the aircraft. It is the Pilot's sole responsibility to ensure proper treatment and handling of the aircraft and/or equipment, which is being rented to the Pilot. Superior's insurance policy covers liability only to an aircraft, persons and property while it is being rented. The Pilot may be responsible for any liability to other persons, and any costs, damages, losses, including loss of use and attorney fees arising in connection with use of an aircraft. If you damage the aircraft and it is deemed poor judgment or reckless operations, or for improperly securing the aircraft, you will be responsible to pay for repairs. This includes "flat spotting" tires and hitting tail skids on the runway or any other damage to our aircraft caused while you are operating the aircraft. **Renter's insurance coverage is REQUIRED.**

**III. Flight Instruction.** ONLY approved Superior Flight Instructors are authorized to provide instruction in Superior aircraft.

**IV. Hold Harmless.** The Pilot hereby agrees to indemnify and hold Superior and its subsidiaries harmless against any liabilities, claims or damages which result from/or are in connection with Pilot's rental of an aircraft pursuant to this agreement; and the Pilot also agrees to be responsible for the payment of any damages caused to Pilot, third parties, personal property and property belonging to third parties, and to the aircraft and/or equipment while in the Pilot's possession and use.

**V. Compliance with Regulations.** The pilot hereby agrees to comply with all Federal Aviation Regulations at all times. The pilot further agrees to operate Superior aircraft in accordance with all Federal, State, and Local laws and regulations.

**VI. Flight Procedures/Handling of Aircraft.** Pilot agrees to comply with all procedures listed in the Superior Aviation Gateway's Standard Operating Procedures. A copy of the Standard Operating Procedures will be kept in the aircraft to facilitate Pilot compliance.

**VII. Maintenance.** Any maintenance related items that could interfere with the safety of a flight, and squawks found, must be immediately reported to Superior Staff in person, by e-mail or phone. Any maintenance related action required away from home base requires prior authorization from Superior management. Current telephone numbers and email addresses are located in the aircraft.

**VI. Emergencies.** Pilot agrees to immediately report all accidents—major and minor, along with any names and addresses of witnesses, and involved parties. In accordance with NTSB rules, pilot will not allow the aircraft to be moved unless expressly authorized to do so by Superior or authorities. Pilot will do all that is possible to protect the aircraft from further loss or damage. In the event of an emergency, the Pilot should immediately contact local authorities in accordance with NTSB requirements.

**VII. Governing Law.** This agreement shall be construed and enforced under the laws of the State of Florida.

**VIII. Entire Agreement.** This agreement supersedes any prior negotiations and agreements between the parties regarding the same issues addressed herein and constitutes the entire agreement of the parties.

**IX. Amendment.** This Agreement may be amended by Superior as required. Pilot will be updated by email upon any changes to this agreement.

**X. Certification.** Pilot certifies that all information supplied to Superior is true and correct.

IN WITNESS WHEREOF the parties have executed this Agreement on the date first above written.

\_\_\_\_\_  
Pilot's Printed Name

\_\_\_\_\_  
Pilot's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superior Aviation Gateway, LLC Rep. Print Name

\_\_\_\_\_  
Superior Aviation Gateway, LLC Rep. Signature

\_\_\_\_\_  
Date

# LIABILITY WAIVER AGREEMENT

IN CONSIDERATION of being permitted to participate in an aircraft flight or series of flights, (hereinafter the "Flight") conducted by Superior Aviation Gateway, LLC, aboard any and all aircraft owned and/or leased by Superior Aviation Gateway, LLC, (hereinafter the "Releasee"), I, \_\_\_\_\_ agree and acknowledge as follows:

I expressly acknowledge that I AM PARTICIPATING IN A DANGEROUS ACTIVITY in which there is potential for PROPERTY LOSS AND SERIOUS BODILY INJURY OR DEATH;

I acknowledge that the Releasee have given me NO UNDERTAKINGS, GUARANTEES, WARRANTIES OR REPRESENTATIONS whatsoever as to the safety of the Flight;

I VOLUNTARILY ASSUME ANY AND ALL RISKS whatsoever associated with the Flight, INCLUDING the risk of PROPERTY LOSS AND SERIOUS BODILY INJURY OR DEATH;

I HEREBY RELEASE, FOREVER DISCHARGE and covenant not to sue the Releasee, owners, pilots, and the Tampa Executive Airport from which the flight or flights is/are initiated, conducted, and completed, from all liability and responsibility, whether in tort, contract or otherwise, for any injury, loss or damage suffered by me in connection with the Flight, including PROPERTY LOSS AND SERIOUS BODILY INJURY OR DEATH, however caused, including the NEGLIGENCE, GROSS NEGLIGENCE, RECKLESSNESS OR willful MISCONDUCT of the Releasee.

I HEREBY AGREE TO INDEMNIFY and save harmless the Releasee from all claims, demands, actions, and causes of action by any other person, including my heirs, executors, insurers, successors and assigns in consequence of any injury, loss or damage suffered by me in connection with the Flight or Flights. This Agreement binds my estate and will ensure to the benefit of the estates of the Releasee.

I EXPRESSLY AGREE THAT THIS Waiver and Liability Exclusion AGREEMENT IS INTENDED TO BE AS BROAD AND INCLUSIVE as is permitted in the jurisdiction by whose law it is interpreted. All of the terms of this agreement are survivable from each other and will survive the invalidity of any other term.

I HAVE READ THE ABOVE AND UNDERSTAND IT. I am entering into this Waiver and Liability Exclusion Agreement of MY OWN FREE WILL and not under duress.

Pilot or Consenting Parent or Guardian

\_\_\_\_\_  
Pilots Printed Name

\_\_\_\_\_  
Pilots Signature

\_\_\_\_\_  
Date

Superior Aviation Gateway, LLC Representative

\_\_\_\_\_  
Representative's Printed Name

\_\_\_\_\_  
Superior Aviation Gateway Rep. Signature

\_\_\_\_\_  
Date